

TOWN BOARD MEETING, January 2, 2024 – 6:00 P.M.

PRESENT: Town Chair Dick Green, Supervisors Larry Schuller, Faith Schuck, Melanie Miller and Clerk/Treasurer Maria Hougan.

ABSENT:

Supervisor Eric Olson

OTHERS PRESENT: Bryan Gjeramo, 2470 Tower Dr., Stoughton WI

CALL TO ORDER

Chair Green called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT: The Board listens to residents speak on any issue (three-minute time limit)

No one registered to speak during the public comment period.

Any item listed on the agenda is subject for action.

CONSENT AGENDA: *Items listed under consent agenda will be approved in one motion without discussion unless any Board member requests that an item(s) be removed for individual discussion. That item then can be considered at an appropriate time during the Board's regular order of business.*

1. Approval of minutes of the December 19, 2023 Town Board meeting.
2. Approval of the check register dated January 2, 2024.
3. Approval of an Operator's License for: *(Background check completed, no issues found, approval recommended)*
 - Nichole L. Schook, Golden Oil, BP
4. Approval of the return of driveway damage deposit(s) for: *(Public works inspected, no issues found, approval recommended)*
 - Dwight Huston, 2927 Goecks Rd, Cottage Grove

Motion by Supervisor Schuck, second by Sup. Schuller, to approve the consent agenda items for January 2, 2024 as listed. Motion carried 4-0.

BUSINESS.

Discussion and possible action regarding the usage of the America Rescue Plan Act (ARPA) funds prior to December 31, 2024.

Chair Green reported out the Board should start a list of items the ARPA money could be utilized for. Some of the recommendations for consideration were as listed:

- Repair/refresh the front of the town hall
- Repair the pavilion at Spring Hill Park
- Insulation of sheds
- Repair the well
- Remodel Public Works Office
- Bridge repair(s) (Spring Road)
- Power Wash Playground Equipment
- Equipment for Public Works
- Road Repair
- Gravel Roads
- More storage for Public Works

There was a conversation regarding what the highest priority needs may be with the consensus was road repairs and equipment. Further discussion followed. No action was taken at this time.

Discussion and possible action regarding converting to UpNet as a back-up for the town's internet service.

UpNet does not utilize contracts so there will not be a contract in place between UpNet and the Town. UpNet and Mad City Techs will work together on this process and the contract with Viasat will be cancelled. No action taken.

Discussion and possible action regarding rescheduling the 2024 Town Board meeting dates which fall on February 20, 2024, April 2, 2024, and November 5, 2024.

Motion by Supervisor Miller, second by Sup. Schuck, to change the Town Board meetings as follows: February 20, 2024 to February 21, 2024, April 2, 2024 to April 3, 2024, November 5, 2024 to November 6, 2024. It was noted there is a good possibility there will not be a Spring Primary election on February 20, 2024.

Discussion and possible action approving the fence quote from Qual Line Fence Corporation in the amount of \$4024.00, for fencing around the fuel tanks.

Chair Green reported out. The first quote was a lot higher than the quote from Qual Line Fence. They were able to install the fence right away. The electrician was out today. Everything needed to be reinstalled from the previous fuel tanks and fencing.

Motion by Supervisor Schuller, second by Sup. Schuck, to approve utilizing \$4024.00 to install a fence around the fuel tanks. Motion carried 4-0.

Discussion of Public Works projects and duties.

Chair Green reported out. Due to the Holidays the employees had two short weeks. They went out to pre-treat the roads last Saturday evening and Sunday morning. They plowed snow the prior Thursday. The International truck has been equipped with the snow plow and wing as they had been utilizing that truck to haul gravel recently. They are remaking the metal grates in the garage as they are all rusted out, and they will be going around picking up Christmas trees. Supervisor Schuck commended the Public Works employees for treating the roads and taking care of business over the weekend.

Clerks report of projects and duties.

Clerk Hougan reported out it is a busy time of year in the office with the tax collection and all the end of year duties along with the normal responsibilities of the office. She has been short staffed in the office due to an illness most of last week, and thanked Mary Haley for all her assistance during this shortage.

Discussion on items to be placed on the next and / or future agenda:

- Caucus date is January 16 at 5:30, prior to the Town Board meeting.
- Future item as needed: Update/direction from Board to Plan Comm on Comp Plan
- Set date for future employee evaluation of office staff for February 21, or Feb. 20 if there is not a Spring Primary on that date. The meeting time will be a 5:30.

PLAN COMMISSION REPORT (Reports will generally only be reported upon after the Plan Commission has met between Town Board meetings; unless there is additional information to report).

The Plan Commission did not meet. Nothing to report at this time.

REPORTS

The Board reviewed the reports included in the packet.

CORRESPONDENCE

The Board reviewed the correspondence included in the packet.

ADJOURNMENT

Motion by Supervisor Miller, second by Sup. Schuller, to adjourn at 6:50p.m. Motion carried unanimously.

Respectively Submitted,
Maria "Pili" Hougan
Clerk/Treasurer

Note: These minutes are not considered official until acted upon at a future meeting, and, therefore, are subject to revision.